



# Walker River Paiute Tribe

*Human Resources Department*

## Official Job Announcement

Job Title:	<b>Rookie Police Officer</b>	Supervisor:	Chief of Police
Department:	Law Enforcement	Class Code	401
Salary Range:	\$24.13	Pay Grade:	12
FSLA Status:	Non-Exempt	Type:	Full-time
Opening Date:	11/28/2023	Closing Date:	12/12/2023

**DEFINITION:** Under direct supervision of the Tribal Chief of Police, this position will assist in keeping peace and order on the Walker River Paiute Indian Reservation. Incumbent will be responsible for enforcing laws while using safety precautions at all times.

### **DUTIES DUTIES & RESPONSIBILITIES:**

- Will be required to work overtime in emergency and other non-emergency situations; Guided by Tribal/Federal Regulations.
- Protects all Tribal and private buildings and property. Patrols reservation roads enforcing traffic laws; issues warnings and traffic violation citations as deemed necessary. Patrols on foot, or vehicle, keeping alert to detect any violations of all applicable laws. Maintains law and order at all Tribal activities in order to preserve the peace.
- Responds to emergency calls, investigates accidents, civil disturbances, criminal complaints, domestic disputes, fights, missing children and other situations listed in the Walker River Paiute Tribe's Law and Order Code.
- Conducts preliminary investigations of accidents and crimes; assists the injured, including administering first aid.
- Appears in Tribal Court to present evidence as required in the prosecution of the cases. Completes all required reports to the Court, Bureau of Indian Affairs (BIA) and Tribal Council in a timely manner.
- Cooperates and works with BIA officers, Federal Agents as well as State, County and City Officers in the enforcement of applicable laws, particularly those with reference to violations taking place on the Reservation, whether committed by Indian or non-Indian.
- Enforces all applicable Laws by patrolling the areas near and surrounding Walker Lake, Weber Reservoir and the Walker River.
- Will, on a continuing basis, be responsible for the service of all Court processes from the previous shift.
- Will attend any and all training as needed and requirements to satisfy police certification.

### **MINIMUM QUALIFICATIONS:**

- Applicant must be 21 years of age or older.
- Must possess a High School diploma or GED Certification.
- Nevada POST certification preferred.
- Must be able to pass an oral and written examination.
- Must be able to pass a Physical Agility Test.
- Must have basic knowledge of State, Federal and Tribal law.
- Must possess a professional temperament; must be able to communicate and work with the local Indian community in a friendly and professional manner.

**MINIMUM QUALIFICATIONS cont.:**

- Must be able to respond to extreme physical stress; must possess mental and emotional stability; and must be in good physical condition with no physical impairments.
- Must be able to qualify with all departmental issued firearms, i.e., sidearm and side-handled baton (PR-24).
- Applicants with a Military background are required to have an Honorable Discharge.
- Must be willing to submit to a drug/alcohol testing, work history and Federal background investigation.
- All applicants must possess a valid Nevada Driver’s License and Insurable under Tribe’s insurance provider. If licensed in another state, must be willing and able to acquire a Nevada Driver’s License within 45 days of employment. Must provide a DMV Print-out.
- Must submit to pre-employment and random drug tests as required by WRPT personnel policies and the Federal Drug-Free Workplace Act of 1988, with satisfactory results.

**To Apply:** Obtain an employment application from the Human Resources Department located at the Tribal Administration Building, 1022 Hospital Rd., Schurz, NV 89427. Call Human Resources at 775-773-2306 x2315 for such application. You can e-mail application with supporting documents to: [lhawley@wrpt.org](mailto:lhawley@wrpt.org) or online at [www.wrpt.org](http://www.wrpt.org)

**If Hired:** Must submit to and pass a pre-employment drug test and any random drug testing as required by the WRPT Personnel and Drug-Free Workplace Policies, with satisfactory results.

**Indian Preference and TERO:** *Preference in filling vacancies is given to qualified Indians in accordance with the Indian Preference Act, Title 25, U.S. Code, Section 472-473 and the Walker River Paiute Tribe Tribal Employment Rights Ordinance WR-01-01, as amended.*

<b><u>JOB ANNOUNCEMENT APPROVAL</u></b>	
<b><i>Tribal Chairman/Designate</i></b>	<i>Miranda J. Quintero</i>
<b><i>Human Resources</i></b>	<i>Lesley Hawley</i>