



Walker River Paiute Tribe Zoom/Teams Virtual Meeting Policies

Purpose:

These policies are established to ensure that all Zoom/Teams and any virtual meetings conducted by the Walker River Paiute Tribe are respectful, productive, and conducive to informed decision-making by the Tribal Council. And ensure that all tribal members will be given the opportunity to attend the virtual Council Meetings.

Scope:

These policies apply to all participants in Zoom/Teams and any virtual meetings hosted by the Walker River Paiute Tribe.

1. Meeting Format

- Zoom/Teams(virtual) meetings will be used for presentations and discussions of agenda items.
- Participants will be in "view-only" mode unless otherwise specified by the meeting facilitator.

2. Engagement

- The Tribal Council is encouraged to actively engage in discussions, ask questions, and provide input to ensure informed decision-making.
- Participants should prepare in advance by reviewing the agenda and any provided materials.
- If participants would like to provide input, questions and/or comments participants should be directed to the Executive Secretary and provide their input in writing one day prior to the meeting or please raise your hand if you would like to make a comment during the council meeting relevant to the agenda item.

3. Code of Conduct

- All participants are expected to conduct themselves in a professional and respectful manner.
- Harassment, threats, intimidation, or any form of disruptive behavior will not be tolerated.
- Participants should refrain from using offensive language, personal attacks, or any behavior that undermines the meeting's purpose.

4. Consequences of Misconduct

- Any participant who fails to abide by these policies will be warned once.
- Continued violations will result in removal from the meeting, and the participant may be prohibited from attending future meetings.

5. Technical Guidelines

- Participants should ensure they have a stable internet connection and functioning audio/video equipment prior to the meeting.
- Mute your microphone when not speaking to minimize background noise.

6. Privacy and Confidentiality

- Participants must respect the privacy and confidentiality of discussions held during the meeting.
- Recording of meetings is not permitted unless explicitly authorized by the Tribal Council.

7. Feedback and Suggestions

- Participants are encouraged to provide feedback on the meeting format and policies to improve future meetings in writing to the WRPT IT Department.

Contact Information:

For questions or concerns regarding these policies, please contact IT Support at itsupport@wrpt.org

Policy Review:

These policies will be reviewed annually and updated as necessary to ensure they remain effective and relevant.